



DEPARTMENT OF IMMIGRATION ZIMBABWE



PERMITS & VISA REQUIREMENTS





PREAMBLE

The Department of Immigration administers the Immigration Act chapter 4:02 on behalf of the Minister with a mandate to:

Facilitate entry and exit of travellers

- Issuing permits which accord status to immigrants
-
- Contributing to the identification and status determination of refugees
-
- Identifying and removing illegal immigrants, and
-
- Enhancing economic development through the facilitation of investment and admission of persons with critical skills.

The Client Service Charter was developed in a bid to respond to the needs of the clients and to provide efficient service with the stipulated timelines and guidelines.

VISION

To provide a world class Immigration service

MISSION

To provide an effective and efficient Immigration service to all our clients as guided by the Immigration Act chapter 4:02

CORE VALUES

- Integrity
- Teamwork
- Commitment

MANDATE

To administer the immigration Act Chapter 4:02 on behalf of the Minister Of Home Affairs and Cultural Heritage

CLIENTS

- Travellers who come into and leave the country
- Immigrants who reside in the country
- Local residents seeking immigration and or emigration services



Gender Based Violence Call Centre

The Department of Immigration launched a Gender Based Violence Call Centre in partnership with UNDP which seeks to;

- End violence perpetrated against migrants as they cross borders
- Protect women and children on the move
- Ensure safe migration
- Handle migration issues

Call Centre Platform And The Toll Free Numbers are:

0801222 - 6

Website platform : www.zimimmigration.gov.zw

PERMITS, VISAS AND FEES


CLIENT	SERVICE	COST
Temporary employment permit applicants	Ordinary	500USD
	Short term permit	500USD
Temporary employment permit extension applicants	Ordinary	500USD
Residence permit applicants	Non-investor	500USD
	Investors permit	500USD
Residence permit extension applicants	Ordinary	500USD
	Spouse	300USD
Spouse Residence permit applicants	Ordinary	300USD
Permanent residence permit applicants	Non-investor	500USD
	Investors	1000USD
Scholars' / Students' permits applicants	Students' permits	200 USD
	Scholars' permits	100 USD
Duplicate permit applicants	Duplicate permit	100 USD
Temporary Permit applicants	Temporary permit	1000 USD
Visa applicants	Ordinary single entry visa online application	30 USD




Visa applicants	Ordinary single entry at port of entry	30 USD
	Ordinary double entry visa online application	45 USD
	Ordinary double entry visa at ports of entry	45 USD
	British single entry visa online application	55 USD
	British single entry visa at ports of entry	55 USD
	British double entry visa online application	70 USD
	British double entry visa at ports of entry	70 USD
	Chinese single entry visa online application	60 USD
	Chinese single entry visa at ports of entry	60 USD
	Chinese double entry visa online application	90 USD
	Chinese double entry visa at ports of entry	90 USD
	Canadian visa online applications	75USD
	Canadian visa at ports of entry	75 USD
	Emergency visa	100 USD
	Multiple entry visa	55 SD


FEEDBACK/ CONTACTS

Suggestion box and feedback on our client satisfaction survey form.




 **DEPARTMENT OF IMMIGRATION**
Department of Immigration
Chingaira Building
Corner L. Takawira & H. Chitepo

 Private bag 7717
Causeway
Harare

 **TELEPHONE NUMBERS**
0242 790 193
0242 791 911

 +263 716 801 142
+263 774 847 552

Toll free 0801222-6

 immigration0@gmail.com
 www.zimimmigration.gov.zw
 @immigrationzim



Scholars Permit requirements

1. Residence permit application form (I.F.5) fully completed.
2. Application letter addressed to the Chief Director of Immigration (CDI).
3. Letter of acceptance from school.
4. Clearance letter from the Ministry of Education.
5. Certified passport bio data page.
6. 2 passport sized photos certified as a true likeness of applicant.
7. Proof of payment of fees in foreign in foreign currency.
8. Proof of accommodation.
9. Affidavit from local guardian accepting custody of child during period of study.
10. Affidavit from parent giving custody of child to the local guardian during period of study.
11. Radiological certificate.
12. Statutory non-refundable fee of US \$100.

Scholars (extension)

1. Application letter addressed to the CDI requesting for extension.
2. Copy of current permit.
3. Letter from school indicating continuity of studies.
4. Statutory non-refundable fee of US\$100.

TAKE NOTE:

1. **Copies of all documents should be sufficiently authenticated; those from outside Zimbabwe should be notarized in the prescribed manner whilst those from Zimbabwe should be certified by a Commissioner of Oaths.**
2. **All translations should be in English and all copies of the original to be tendered.**

Students permit requirements

1. Residence permit application form (I.F.5) fully completed.
2. Application letter addressed to the Chief Director of Immigration (CDI).
3. Letter of acceptance from school.
4. Clearance letter from the Ministry of Education.
5. Certified passport bio data page.
6. 2 passport sized photos certified as a true likeness of applicant.
7. Proof of payment of fees in foreign in foreign currency.
8. Proof of accommodation.
9. Police clearance from country of residence not older than six months.
10. Time table confirming number of lessons (not less than 29 lessons per week).
11. Radiological certificate.
12. Statutory non-refundable fee of US\$200 and US\$300/dependent.



Student's extension

1. Application letter addressed to the Chief Director of Immigration (CDI) requesting for extension.
2. Letter from college or university.
3. Copy of previous term/ semester results.
4. Copy of current permit.
5. Letter from college/university indicating continuity of studies.
6. Statutory non-refundable fee of US\$200 and US\$300/dependent.

TAKE NOTE:

1. **Copies of all documents should be sufficiently authenticated; those from outside Zimbabwe should be notarized in the prescribed manner whilst those from Zimbabwe should be certified by a Commissioner of Oaths.**
2. **All translations should be in English and all copies of the original to be tendered.**
3. **If a student is accompanied by dependents, the following should be submitted:**
 - **Marriage certificate (if applicable)**
 - **Birth certificate for all children**
 - **Police clearance for those above 18 years**
 - **Passport biodata**
 - **2 passport sized photos/dependent**

Investor Residence Permit Requirements (Initial)

1. Residence permit application form (I.F.5) fully completed.
2. Application letter addressed to the Chief Director of Immigration (CDI).
3. Certified passport bio data page.
4. 2 passport sized photos certified as a true likeness of applicant.
5. Project proposal.
6. Police clearance from country of origin/ last permanent residence not older than six months.
7. Radiological certificate.
8. Banking history from country of origin/ last permanent residence.
9. Proof of funds available for transfer.
10. Proof of equipment to be imported.
11. Copies of passport bio data and permit for other foreign shareholders.
12. List of expatriates and local employees.
13. Statutory non-refundable fee of US\$500 and US\$300/dependent.
14. Company documents (Certificate of Inc, Entity Summary Document, ZIDA Licence, ZIMRA tax clearance)



Investor Residence Permit Extension

1. Application letter addressed to the Chief Director of Immigration (CDI) requesting for extension.
2. Copy of current permit.
3. Progress report.
4. Company's current bank statement (6 month period).
5. List of expatriates and local employees.
6. Lease agreement or Deed of transfer.
7. Copies of passport bio data and permit for other foreign shareholders.
8. Statutory non-refundable fee of US\$500 and US\$300/dependent.
9. Company documents (Certificate of Inc, Entity Summary Document, ZIDA Licence, ZIMRA tax clearance)

Permanent Residence Permit (Investor)

1. Application letter addressed to the Chief Director of Immigration (CDI) requesting for extension.
2. Copy of current permit.
3. Progress report.
4. Company's current bank statement (6 month period).
5. List of expatriates and local employees.
6. Lease agreement or Deed of transfer.
7. Copies of passport bio data and permit for other foreign shareholders.
8. Statutory non-refundable fee of US\$500 and US\$300/dependent.
9. Company documents (Certificate of Inc, Entity Summary Document, ZIDA Licence, ZIMRA tax clearance)
10. Local Police clearance not older than 6 months.

TAKE NOTE:

1. Copies of all documents should be sufficiently authenticated; those from outside Zimbabwe should be notarized in the prescribed manner whilst those from Zimbabwe should be certified by a Commissioner of Oaths.
2. All translations should be in English and all copies of the original to be tendered.
3. Government supported projects/projects accorded national project status to submit support letter from line ministry.
4. EMA certificate should be submitted in respect of all projects requiring EMA clearance.
5. Site map (where applicable) should be submitted.
6. All projects remitting minerals to submit proof of remittance.



7. If investor is accompanied by dependents, the following should be submitted:

- **Marriage certificate (if applicable)**
- **Birth certificate for all children**
- **Police clearance for those above 18 years**
- **Passport biodata**
- **2 passport sized photos/dependent**

Temporary Employment Permit Requirements

1. Residence permit application form (I.F.5) fully completed.
2. Temporary Employment application form.
3. Application letter addressed to the Chief Director of Immigration (CDI).
4. Certified passport bio data page.
5. 2 passport sized photos certified as a true likeness of applicant.
6. Curriculum Vitae.
7. Contract of employment.
8. Notarized academic and professional certificates.
9. Statutory non-refundable fee of US\$500 and US\$300/dependent.
10. Radiological certificate.
11. Advertisement in local newspaper.
12. CV for shortlisted candidates including their contact details.
13. CV and qualifications of persons identified to do understudy.
14. Police clearance from country of origin/ last permanent residence not older than six months.
15. Company documents (Certificate of Inc, Entity Summary Document, ZIDA Licence, ZIMRA tax clearance)

Temporary Employment Permit Extension

1. Application letter addressed to the CDI requesting for extension.
2. Copy of current permit.
3. CV and qualifications of persons identified to do understudy.
4. Statutory non-refundable fee of US\$500 and US\$300/dependent.
5. Company documents (Certificate of Inc, Entity Summary Document, ZIDA Licence, ZIMRA tax clearance)

TAKE NOTE:

1. **Application should be in duplicate.**
2. **Copies of all documents should be sufficiently authenticated; those from outside Zimbabwe should be notarized in the prescribed manner whilst those from Zimbabwe should be certified by a Commissioner of Oaths.**



3. All translations should be in English and all copies of the original to be tendered.
4. Professionals to be cleared by relevant authorities.
5. Applicants from Non Governmental Organisations should submit Private Voluntary Organisations Certificate from the Ministry of Public Service, Labour and Social Welfare.
6. Government supported projects/projects accorded national project status to submit support letter from line ministry.
7. EMA certificate should be submitted in respect of all projects requiring EMA clearance.
8. Address where applicant is working.
9. All projects remitting minerals to submit proof of remittance.
10. If expatriate is accompanied by dependents, the following should be submitted:
 - Marriage certificate (if applicable)
 - Birth certificate for all children
 - Police clearance for those above 18 years
 - Passport biodata
 - 2 passport sized photos/dependent

Spouse Residence Permit Requirements

1. Residence permit application form (I.F.5) fully completed.
2. Close relative guarantee form to be completed by local spouse.
3. Application letter addressed to the Chief Director of Immigration (CDI) from foreign spouse and support letter from local spouse requesting for residence permit.
4. Passport bio data page.
5. 2 passport sized photos certified as a true likeness of applicant.
6. Proof of accommodation and residential status of guarantor.
7. Proof of funds by guarantor.
8. Copy of marriage certificate.
9. Copy of children birth certificate / passports (if applicable).
10. Police clearance from country of origin/ last permanent residence not older than six months.
11. Statutory non-refundable fee of US\$500 and US\$300/dependent.
12. Radiological certificate.

Spouse Residence Permit Extension

1. Application letter addressed to the Chief Director of Immigration (CDI) from foreign spouse and support letter from local spouse requesting for residence permit.
2. Copy of current permit.
3. Statutory non-refundable fee of US\$300 and US\$300/dependent.



Spouse Residence Permit (Permanent)

1. Application letter addressed to the Chief Director of Immigration (CDI) from foreign spouse and support letter from local spouse requesting for residence permit.
2. Copy of current permit.
3. Statutory non-refundable fee of US\$500 and US\$300/dependent.
4. Local Police clearance not older than 6 months.

TAKE NOTE:

1. **Copies of all documents should be sufficiently authenticated; those from outside Zimbabwe should be notarized in the prescribed manner whilst those from Zimbabwe should be certified by a Commissioner of Oaths.**
2. **All translations should be in English and all copies of the original to be tendered.**
3. **If spouse is accompanied by dependents, the following should be submitted:**
 - **Marriage certificate**
 - **Birth certificate for all children**
 - **Police clearance for those above 18 years**
 - **Passport biodata**
 - **2 passport sized photos/dependent**

E-VISA REQUIREMENTS

Business Visa

- Passport photo
- Passport scan of bio data page
- Proof of residence in country of origin or domicile
- Invitation letter or business profile of traveller
- Business letter from sending company
- Previous Zimbabwean Visa (attach copy if applicable)

Holiday Visa

- Passport photo
- Passport scan of bio data page
- Proof of residence in country of origin or domicile
- Address at destination
- Previous Zimbabwean Visa (attach copy if applicable)
- **For visitors hosted by a citizen/ resident, include:**
 - Host invitation letter
 - Proof of residence
 - Residential status – identity card or residence permits



Conferencing Visa

- Passport photo
- Passport scan of bio data page
- Proof of residence in country of origin or domicile
- Previous Zimbabwean Visa (attach copy if applicable)
- Letter of invitation

VISA REGIME PDF

Category A

Antigua & Barbuda	Hongkong (China)	Montseraat	Swaziland
Angola	Jamaica	Mozambique	Tanzania
Bahamas	Kenya	Namibia	Tong Island
Barbados	Kiribati	Nauru	Trinidad & Tobago
Belize	Leeward Islands	Samoa Western	Turk & Calcos Island
Botswana	Lesotho	Seychelles	Tuvalu
Cayman	Madagascar	Singapore	Uganda
Congo DRC	Malaysia	Solomon Islands	Vanuatu
Cyprus	Malawi	South Africa	Zambia
Fiji	Maldives	St Kitts & Nevis	
Ghana	Malta	St Lucia	
Grenada	Mauritius	St Vincent & The Grenadies	

Category B

Albania	Azerbaijan	Herzegovina	Cape Verde Islands	Cuba
Algeria	Bahrain	Bulgaria	Chile	Czech Republic
Andorra	Belarus	Burundi	China	Denmark
Argentina	Belgium	Brazil	Comoros Islands	Dominic Republic
Armenia	Bermuda	Britain (UK)	Cook Islands	Ecuador
Austria	Bhutan	Brunei	Costa Rica	Egypt
Australia	Bosnia	Canada	Croatia	El Salvador
Estonia	Guam	Iran	Latvia	Monaco
Ethiopia	Guatemala	Ireland	Lithuania	Netherlands
Equatorial Guinea	Guyana	Israel	Luxembourg	New Caledonia
French Polynesia	Haiti	Italy	Macau	New Zealand



French W/Indies	Honduras	Japan	Macedonia (former Yugoslav)	Nicaragua
Gibraltar	Hungary	Kazakhstan	Marshall Island	Northern Mariana
Georgia	Iceland	Korea (South)	Mexico	Norfolk Islands
Germany	India	Kyrgyzstan	Micronesia	Norway
Greece	Indonesia	Kuwait	Moldova	Palau Island
Palestine	Puerto Rico	Sao Tome	Suriname	United Arab Emirates
Panama	Reunion	Senegal	Sweden	USA
Papua New Guinea	Romania	Serbia	Switzerland	Uruguay
Paraguay	Russia Federation	Slovak	Tajikistan	Uzbekistan
Peru	Rwanda	Slovakia	Turkey	Vatican
Poland	San Marino	Slovenia	Turkmenistan	Venezuela
Portugal	Samoa (America)	Spain	Ukraine	Virgin Islands
South Sudan				

Category C

Afghanistan	Gabon	Cote de Voire	Morocco	Sudan
Bangladesh	Gambia	Iraq	Myanmar	Syria
Benin	Guinea	Jordan	Nepal	Taiwan
Bolivia	Guinea Bissau	Korea (DPRK)	Niger	Thailand
Burkina Faso	Laos	Nigeria	Nigeria	Togo
Cambodia	Lebanon	Oman	Saudi Arabia	Tunisia
Cameroon	Liberia	Pakistan	Sierra Leone	Vietnam
Central African Republic	Libya	Mali	Philippine	Yemen Republic
Chad	Colombia	Mauritania	Qatar	
Djibouti Republic	Congo Brazzaville	Mongolia	Somalia	
Eritrea	Conakry	Montenegro	Sri Lanka	

KEY

Category A: Countries whose nationals do not require visas

Category B: Countries whose nationals obtain visas at the port of entry after paying visa fee

Category C: Countries whose nationals are required to apply and obtain visas prior to travelling. Visas can be applied online

KAZA VISA PDF

E-VISA Contact Details

E-VISA Website: www.evisa.gov.zw

Email: evisazim@gmail.com

Contact number:

+263712 321 210

+263716 801 141



DEPARTMENT OF IMMIGRATION ZIMBABWE



DEPARTMENT OF IMMIGRATION
Department of Immigration
Chingaira Building
Corner L. Takawira & H. Chitepo

Private bag 7717
Causeway
Harare

TELEPHONE NUMBERS
0242 790 193
0242 791 911

+263 716 801 142
+263 774 847 552

Toll free 0801222-6

immigrationd0@gmail.com
www.zimimmigration.gov.zw
@immigrationzim

Call Centre Platform And The Toll Free Numbers are: 0801222 - 6
Website platform : www.zimimmigration.gov.zw